



Edge Verification Manager

AUTOMATED EMPLOYMENT VERIFICATIONS

**Executive
Overview**

Secure, automated processing of verification of income (VOI) and verification of employment (VOE) requests without SSN

Is your HR department spending too much time dealing with calls, emails, letters, and faxes for employment verifications? These requests to obtain the employment information of your current and former employees is a serious drain on productivity and exposes your organization to unnecessary risk.

VerificationManager securely automates the verification of employment process to save you time and money- simply refer requests to us and we'll handle the rest!



About Us

Edge VerificationManager is part of Edge suite of software solutions. We are based in Melbourne, FL, and have been developing and supporting human resource software since 2010.

During that time, we have built a customer base that includes organizations from almost every major industry. Our Verification Manager service is the most secure and well-supported in the industry. Backed by HR industry professionals with decades of experience, you can be sure our data is secure and your employees are treated as if they are our own.

"I definitely recommend Edge VerificationManager. First and foremost, it's free. Second, the implementation is seamless and extremely fast. And third, we have had zero issues since we started using the service."

*JulieA.-Payroll &BenefitsManager Alta
Equipment Company*

Your Current Process

In most traditional organizations, the employment verification process is an entirely manual and extremely time-consuming drain on productivity for your HR department.

Verifiers (*banks, mortgage companies, lenders, etc.*) submit requests for employment and/or income information directly to HR via phone, email, fax, or direct mail.



Once your team has received the request, they begin the tedious processing of responding which includes:

- Interrupting their current work
- Validating the verifier's identity and confirming they have a valid need for the information
- Confirming the employee has approved the release of the information
- Reviewing & understanding their specific document format to determine all of the data items they are requesting along with how they are requesting your response be formatted
- Gathering the information from your HRIS & Payroll systems
- Potentially numerous contacts with the employee and verifier for confirmation of release and clarification
- Filling out the requested response forms and sending

Depending on your HR staff's availability and the complexity of the request, this process can take anywhere from 15 minutes (if all goes perfectly smoothly) to several weeks. Any delays in the process can have a significant impact on your employee's ability to secure a financial loan, be approved for a housing lease, or provide a timely response to a legal request, for example. As a result, the process can become extremely frustrating for all involved.

For small organizations, the Human Resources function is often handled by just a few employees, meaning any additional work such as responding to these requests can require them to work long hours.

For mid-size and large organizations, employment verification responses may be handled by a dedicated employee or as a part of their daily responsibilities; however, automating this process would allow them to focus on more business-centric tasks relevant to the day-to-day operations of your organization.

Our Solution

VerificationManager replaces the inefficient, back-and-forth process between HR, verifiers, and your employees by connecting verifiers and employees directly through VerificationManager.com. The entire process takes just minutes!



Verifiers request employment and/or income information through the website, and employees directly approve (or deny) its release.

HRIS Integration

During the implementation process, our technical team will work directly with yours to create a secure, automated data transfer from your HRIS & Payroll systems directly to VerificationManager. File transfers are typically scheduled after payroll close to ensure that the most up-to-date income information is always available through VerificationManager.com. Your data is encrypted using TLS bank-grade encryption, stored in certified SOC2-compliant data centers, and backed up across multiple secure locations.

No Social Security Numbers!

VerificationManager is the only service of its kind that does not use social security



numbers. Using our patent-pending technology the entire process is completed without SSN-verifiers don't have to provide it, employees are never asked for it, and you do not send it to us.

Minimize Risk of Unauthorized Exposure

Before a verifier can submit a VOI or VOE request, they must register for a verifier account, and their information is reviewed and confirmed by VerificationManager staff. Once a request has been submitted, it is reviewed by your employees, VerificationManager staff, or in accordance with your data release policies. Reason for termination, rehire eligibility, etc. is never released; data available for reason include:

- ***Title***
- ***Employment status***
- ***Dates of employment***
- ***Income information***

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100% Free = Instant ROI

There are no implementation fees, no monthly fees, no data storage fees, no subscription fees. Although we charge most verifiers a small, industry-standard fee for each verification, social services and government agency requests are always free.

Considerable Time Savings

By removing the burden of responding to verification requests from your HR team, our average client saves multiple hours per week.